

DEMAREST BOARD OF EDUCATION

REGULAR MEETING AGENDA

July 17, 2018
6:30 P.M.

I. OPENING

- A. Meeting called to order.
- B. Roll Call: Alevrontas, Cantatore, Governale, Kirtane, Verna, Woods, Holzberg

II. ADJOURN TO EXECUTIVE SESSION

- A. The Board has determined it will enter into Executive Session for the following reasons:

- 1. Student matter
- 2. Contract matter-lease
- 3. Contract matter-construction

- B. Move to approve the following resolution to enter the Executive Session:

WHEREAS, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

WHEREAS, the length of the closed Executive Session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

NOW THEREFORE BE IT RESOLVED, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

- C. Move to enter Executive Session

III. REOPEN PUBLIC MEETING

- A. Move to reopen the Regular Meeting to the public.
- B. Roll Call: Alevrontas, Cantatore, Governale, Kirtane, Verna, Woods, Holzberg
- C. Board President's Announcement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

IV. PLEDGE OF ALLEGIANCE

V. APPROVAL OF MINUTES OF THE MEETINGS

- June 19, 2018 COW and Regular Meeting Minutes
- June 19, 2018 Executive Session Meeting Minutes
- June 27, 2018 Special Meeting Minutes – Lease Purchase Finance
- June 27, 2018 Special Meeting Minutes - Evaluation of Superintendent
- June 27, 2018 Executive Meeting Minutes

VI. CORRESPONDENCE

VII. BOARD PRESIDENT'S REPORT

VIII. SUPERINTENDENT'S REPORT

IX. OTHER REPORTS/PRESENTATIONS

- HIB Report

X. REVIEW OF AGENDA

- A. Board members review the items.

XI. PUBLIC DISCUSSION (AGENDA ITEMS ONLY)

- A. Move to open the meeting to public discussion limited to agenda items.
B. Public discussion.
C. Move to close the meeting to public discussion.

XII. ACTIONS

A. Instruction – Staffing

1. Move to approve guide movement as follows for the 2018/2019 school year, as recommended by the Chief School Administrator:

Employee	From	To
Anna Kuzdraj	MA+32	MA+45

2. Move to approve payment of teaching staff for IEP and eligibility consulting during July and August at their contracted hourly rate, not to exceed 50 hours total, as recommended by the Chief School Administrator.

3. Move to approve the following mentors/mentees, for the 2018/2019 school year, as recommended by the Chief School Administrator:

Mentor	Mentee
Lauren Licameli	Emily Yoon
Jessica Schoepflin	Stephanie Zuidervliet

B. Instruction – Pupils/Programs

1. Move to approve Dawn Epiphaniou and Julia Verno to provide home instruction for student 3428530343, as needed through June 22, 2018, as recommended by the Chief School Administrator. (modified from May 15, 2018 B.3.)
2. Move to approve non-domiciled tuition agreement with Norwood Board of Education for student 3089789331 to attend the pre-k classroom at County Road School for the 2018/2019 school year at an annual rate of \$22,002.00 plus the cost of related services, as recommended by the Chief School Administrator.
3. Move to approve non-domiciled tuition agreement with Harrington Park Board of Education for student 8287260873 to attend the pre-k classroom in County Road School for the 2018/2019 school year at an annual rate of \$22,002.00 plus the cost of related services and 1:1 aide, as recommended by the Chief School Administrator. (modified from June 19, 2018 B.9.)
4. Move to approve non-domiciled tuition agreement with Norwood Board of Education for student 6494369847 to attend a full day Demarest Early Learners for the 2018/2019 school year at an annual rate of \$22,002.00, as recommended by the Chief School Administrator. Norwood Board of Education will furnish the required 1:1 aide. (modified from June 19, 2018 B.7.)
5. Move to approve the following contracts with the State of New Jersey Department of Human Services, Commission of the Blind and Visually Impaired for the 2018/2019 school year, as recommended by the Chief School Administrator:

Student ID	Level of Service	Cost
3421005687	Level 3	\$12,600.00
8491500919	Level 1	\$ 1,900.00
not available	Level 1	\$ 1,900.00

6. Move to approve the following out of district placement and tuition, associated related services, transportation and cost of 1:1 aide as applicable, for the 2018/2019 extended school year, as recommended by the Chief School Administrator:
Orton \$675.00. Region III \$960.00. Related services \$65.00 30 minutes

Student ID	School/Program	1 to 1 Aide	Transportation	Term
9192679154, 1683624460, 5345952464, 9285614360, 9527396878, 3426341953	Region III related services and Orton	No	No	7/5-7/31
5876485963, 5892727830	Region III Orton	No	No	7/5-7/31
1909502897, 7007547909	Region III	No	No	7/5-7/31
7207390885	Region III related services	No	No	7/5-7/31

C. Support Services – Staffing

1. Move to accept the resignation of Arlene Cabrera, Teachers' Assistant at LLE, effective June 29, 2018, as recommended by the Chief School Administrator.

D. Support Services – Board of Education

1. Move to approve the PTO request for facility use on the following dates, in accordance with policy 7510, as recommended by the Chief School Administrator.

Group/Event	Date(s)Time(s)	Location
Staff Breakfast	8/29 & 8/30 morning	LLE APR, kitchen
SACC	9/4-6/21 3PM-6PM	CRS art room LLE music room DMS cafeteria

2. Move to approve the attendance of the following workshops, as noted, with all hotel, meals and travel reimbursed at the statutory rates per NJ OMB Guidelines, as recommended by the Chief School Administrator:

Name/Title	Event	Registration Fee
Michelle Terzini-Hollar CST Supervisor/Psychologist	Cape Cod Institute August 6-10, 2018 Falmouth, MA	500.00

3. Move to approve all Board Members, the Chief School Administrator and the School Business Administrator to attend the 2019 NJSBA Workshop in Atlantic City, NJ from October 22 - 25, 2019. The cost of registration, travel, lodging and food to be based on state statutes and GSA rates, as recommended by the Chief School Administrator.

4. Move to approve purchase agreement with Beyer Ford for the acquisition of a 2019 Ford Transit Van in the amount of \$26,843.58 under ESC Co-op # 65MCECCPS-ESCNJ 17/18-21, as recommended by the Chief School Administrator. (modified from May 15, 2018 D.5.)

5. Move to approve transfer of interest earned in fund 30 to the general fund, as recommended by the Chief School Administrator.

6. Move to approve Demarest School District's related service fees as follows, for the 2018/2019 school year, as recommended by the Chief School Administrator:

Service	Fee
30 minutes Multi-Sensory Reading	\$50.00
45 minutes Multi-Sensory Reading	\$75.00
30 minutes Counseling	\$30.00
60 minutes Counseling	\$60.00

7. Move to approve the following resolution, as recommended by the Chief School Administrator: The Board authorizes the Northern Valley Regional High School district to utilize the NVCC to coordinate and apply for the ESEA Grant for 2018/2019 on behalf of the Northern Valley Consortium as per the Memorandum of Agreement.

8. Move to approve the acquisition of Smartboards from Keyboard Consultants for LLE and DMS at a cost of \$ 67,645.64 under cooperative contract ESCNJ 16/17-15, as recommended by the Chief School Administrator.

9. Move to approve renewal of student laptop insurance with Worth Avenue Group at a cost of \$21,780.00 for the 2018/2019 school year, as recommended by the Chief School Administrator.

E. Support Services – Fiscal Management

1. Move to confirm the June 22, 2018 payroll in the amount of \$390,594.16.
2. Move to confirm the June 29, 2018 supplemental payroll in the amount of \$55,217.76.
3. Move to confirm July 13th, 2018 payroll in the amount of \$76,782.25.
4. Move to approve the June 30, 2018 in office checks in the amount of \$710,937.18 and June 30, 2018 budget checks in the amount of \$166,017.51 as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$418,566.34
12 Capital Outlay	\$108,132.00
20 Special Revenue	\$ 199.00
30 Capital Projects	\$338,201.35
60 Enterprise Fund	<u>\$ 11,856.00</u>
Total Bills:	\$876,954.69

5. Move to approve the July 17, 2018 budget checks in the amount of \$452,748.39 as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$384,006.72
12 Capital Outlay	\$ 68,741.67

6. Move to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Thomas J. Perez certify that as of June 30, 2018, 2018, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

7. Move to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of June 30, 2018 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

8. Move to acknowledge receipt of the May Report of the Board Secretary, A148 and Report of the Treasurer, A-149.

9. Move to confirm the following budget transfer June 2018:

<u>To:</u>	<u>Account</u>	<u>Amount</u>
11-000-218-105	Guidance Salaries Secretaries/Clerical	\$ 271
11-000-218-320	Guidance Purch Prof Ed Services	700
11-000-219-104	CST Salaries Other Prof Staff	2,840

11-000-222-101	Educ Media Salaries	2,223
11-000-230-334	General Admin Architect/Engineering	4,615
11-000-261-420	Req. Maint Cleaning, Repair, Maint	5,332
11-000-263-420	Care/Upkeep Grounds Cleaning, Repair, Maint	3,615
11-000-270-160	Transportation Salaries Btwn Home & School	52
11-000-291-280	Employee Benefits Tuition Reimbursement	2,000
11-105-100-101	Regular Instr Salaries Pre-K	5,276
11-110-100-101	Regular Instr Salaries Gr 1-5	35,670
11-150-100-101	Regular Instr Salaries Home Instruction	776
11-190-100-106	Regular Instr Other Salaries for instruction	5,891
11-204-100-101	Special Ed LLD Salaries	91
11-213-100-500	Special Ed Resource Room Other Purch Svcs	1
11-240-100-101	Bilingual Salaries	887
12-000-262-730	Capital Outlay Custodial Equipment	566
12-000-400-450	Capital Outlay Construction	<u>28,390</u>
		\$ 99,196

<u>From:</u>	<u>Account</u>	<u>Amount</u>
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11-000-218-390	Guidance Other Purch Prof Ed/Tech Svcs	\$ 971
11-000-219-320	CST Purch Prof Ed Svcs	5,063
11-000-230-331	General Admin Legal	4,615
11-000-262-420	Custodial Cleaning, Repair, Maint	5,332
11-000-263-110	Care/Upkeep Grounds Salaries	3,615
11-000-270-162	Transportation Salaries Other Than Btwn Hom/Schl	52
11-000-291-290	Employee Benefits Other Employee Benefits	2,000
11-110-100-101	Regular Instr Salaries Gr 1-5	5,276
11-130-100-101	Regular Instr Salaries Gr 6-8	776
11-204-100-610	Special Ed LLD general Supplies	91
11-213-100-106	Special Ed Resource Room Other Instr Salaries	5,891
11-213-100-610	Special Ed Resource Room General Supplies	1
11-230-100-101	Basic Skills Salaries	35,670
11-240-100-320	Bilingual Purch Prof Ed Svcs	600
11-240-100-610	Bilingual General Supplies	287
12-000-263-730	Capital Outlay Care/Upkeep Grounds Equip	566
12-000-400-721	Capital Outlay Construction Lease Purch Principal	7,390
12-000-400-600	Capital Outlay Construction Supplies/Materials	<u>21,000</u>
		\$ 99,196

F. Other

1. Move to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in closed Executive Sessions on Tuesday August 21, 2018 at 6:30 P.M., if necessary, to discuss personnel, student and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

XIII. COMMITTEE REPORTS

XIV. NEW BUSINESS

XV. PUBLIC DISCUSSION

A. Move to open the meeting to public discussion.

B. Move to close the meeting to public discussion.

XVI. EXECUTIVE SESSION (if necessary)

A. Move to enter the Executive Session to discuss personnel/legal matters/negotiations.

B. Move to close the Executive Session and reenter the public session.

XVII. ADJOURNMENT

A. Move to adjourn.